# Dissertation

Find important links and details [here](https://cpb-us-e2.wpmucdn.com/sites.utdallas.edu/dist/2/981/files/PhD-Forms-Links.pdf)

TODO List:

1. [Request graduation audit](https://utdallas.qualtrics.com/jfe/form/SV_3ENimtoFObfjGRv) (usually at the beginning of the semester)
2. Apply for graduation (in Galaxy)
3. Coordinate with committee to find time and place
4. (Two weeks before defense or deadline [here](https://graduate.utdallas.edu/current_students/deadlines/), whichever is earlier)
   1. Send dissertation to committee members
   2. Submit signed [Submit Request for Oral Exam](https://graduate.utdallas.edu/docs/PhDReqFinalOral.pdf) to OGE (also ecegradprogram to be safe)
   3. Submit these documents to [UT Dallas ETD Submission](https://utd-etd.tdl.org/)
      1. Signed [Submit Request for Oral Exam](https://graduate.utdallas.edu/docs/PhDReqFinalOral.pdf) (upload as an ADMINISTRATIVE FILE)
      2. UTD Copyright Tutorial Certificate of Completion (upload as an ADMINISTRATIVE FILE)
         1. Instructions under “Dissertation and Thesis SUBMISSION guide” [here](https://graduate.utdallas.edu/current_students/dissertation_and_thesis/)
         2. Link in eLearning
      3. Dissertation PDF
   4. [Complete Dissertation Presentation Details Form](https://utdallas.qualtrics.com/jfe/form/SV_7QkShlYRjlelr0N)
5. PhD Final Oral Examination (Defense)
   1. 1 hour presentation max
   2. 1 hour of questions from committee members
6. Submit final dissertation files for review to [UT Dallas ETD Submission](https://utd-etd.tdl.org/)
   1. Final committee-approved dissertation with unsigned first page
   2. TurnItIn digital receipt (originality report and receipt), instructions [pg10 here](https://graduate.utdallas.edu/docs/thesisdissertationguide_submission.pdf)
   3. [Survey of Earned Doctorates](https://sed-ncses.org/login.aspx) Certificate of Completion
   4. [Citation Form](https://graduate.utdallas.edu/docs/CitationForm.pdf) signed by the supervising professor and student
   5. Signed Use of Human Subjects in Research Form (IRB)
7. Last day to have dissertation approved by OGE deadline [here](https://graduate.utdallas.edu/current_students/deadlines/)